



## MOBILE PHONE POLICY

### Purpose

The Mobile Phone Policy in an international school serves multiple purposes. Firstly, it sets clear guidelines for the use of mobile phones during school hours and helps to regulate their use to prevent distractions and ensure a positive learning environment. Secondly, it helps to promote responsibility and safe usage of technology among students. The policy can also include guidelines for the safe storage of mobile phones during the day, as well as consequences for violating the policy. Furthermore, the policy can also educate students on the potential dangers of excessive or inappropriate phone use, such as cyberbullying and sexting. The mobile phone policy in an international school plays a crucial role in preparing students for responsible digital citizenship and ensuring their safety in the digital world.

### Scope

The scope of mobile phone policy here at RAIS covers the following areas:

1. **Use of mobile phones during school hours:** This outlines the times when students are allowed to use their phones and the times when they should be turned off or stored.
2. **Storage of mobile phones:** This specifies the designated areas where students can safely store their phones and the procedures for lost or damaged phones.
3. **Consequences for violation:** This details the potential consequences for not following the mobile phone policy, such as confiscation or disciplinary action.

4. **Cyberbullying and other inappropriate use:** This addresses the potential dangers of excessive or inappropriate phone use, such as cyberbullying and sexting, and sets guidelines to prevent these activities.
5. **Digital citizenship:** This educates students on responsible digital behavior and prepares them for the safe and responsible use of technology in the future.

Overall, the scope of a mobile phone policy in an international school is to ensure that the use of mobile phones does not interfere with the learning environment and to promote responsible digital citizenship among students.

### **Policy Statement**

Removing access to mobile phones for students at certain times is beneficial for their learning and overall development. By limiting their access to technology during class time, students are able to stay focused and avoid distractions, leading to an improved academic performance. Additionally, this promotes face-to-face communication and helps students develop strong social skills, promoting teamwork and positive relationships with their peers. Having a clear policy that outlines when and how mobile phone usage will be restricted helps to ensure a consistent and effective implementation, providing structure and reducing confusion for both students and teachers. This clear policy can also help prevent negative consequences such as cyberbullying or cheating.

### **Related Policies and Documents**

#### **Elementary School**

The teachers collect student's mobile phones from them in the morning and return them at the end of the day. If teachers need to have the students use technology for any of their classes, they bring them to the computer labs.

#### **Middle School**

The students' phones are collected in the morning and returned after school. For educational purposes, when required by the teacher, students are allowed to use their phones under the supervision of the teacher.

## **High School**

The students in high school are permitted to keep their mobile phones, but all the same rules then apply to them regarding cyberbullying and misuse of these devices in the school that could lead to the defamation of others character. (*Rules and consequences attached*)

## **Communication**

- Homeroom meetings with students
- Student orientation
- Parents' Orientation

## **Policy Review Cycle**

- This policy will be reviewed once every three years.
- This policy was last reviewed by RDOC in January 2024.