



Ramkhamhaeng Advent International School

1 Soi Ramkhamhaeng 119, Huamark, Bangkok 10240 Thailand

Tel: (662) 370-0316-7 Fax: (662) 370-0793 E-mail: info@rais.ac.th Website: www.rais.ac.th

May 11, 2020

Dear Parents:

Greetings from RAIS!

I would like to take this opportunity on behalf of the school administration to thank you all for your unwavering support toward our school programs, particularly our online learning. We have received good feedback from our parents, students and teachers.

With regards to grading, much thought has been given by our school administrators and faculty as to how to assess our students for the 4th quarter, and how and when our students will receive their report cards. We have taken into consideration many factors to support all our students during this extraordinary time. Therefore, I would like to inform you the following modified grading procedures for the 4th quarter:

1. All students will be graded based on their classwork and homework assigned by their teachers. There will be no tests and exams for the 4th quarter.
2. Teachers will apply flexibility and understanding when assessing and grading students.
3. During July 7 to August 7, 2020, teachers will reinforce lessons covered during online study to make sure students have fully accomplished the goals for the 4th quarter. Teachers will also help students to complete their missing work after school hours during this period.
4. Grade reports can be collected from the Registrar's office by August 19, 2020. Please also note that students are required to bring their **books** to school on **July 7, 2020**.

If you have any special request or concern, you may contact me or our public relations officers. We will be happy to help you.

We thank you very much for your understanding and support,

Sincerely,

Sophia A. Manduri
Head, Elementary School

Noted by:

Peter Munasinghe
Principal