



Ramkhamhaeng Advent International School

1 Soi Ramkhamhaeng 119, Huamark, Bangkok 10240 Thailand

Tel:(662) 370-0316-7 Fax: (662) 370-0793 E-mail: info@rais.ac.th Website: www.rais.ac.th

July 6, 2021

Dear RAIS Seniors and Parents:

Subject: **RAIS Drive - Thru Graduation Ceremony**

We pray that this letter finds you and your family in good health. We want to thank you for your patience as we continue to navigate the unique situation that has been created by the Covid-19 pandemic. As we have shared with you, the safety of our students and their families, as well as staff members is of utmost importance. With cases continuing to rise in Bangkok city, limiting all events to a maximum of 20 people, we had to re-envision what our Class of 2021 commencement ceremony will look like.

We empathize with our graduands and their families in their disappointment about not being able to host a large in-person event. However, we hope you will trust that we want to do all that we can to celebrate our graduates, within the city's guidelines and with your safety at the forefront of our decision making.

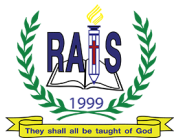
The School Leadership Committee has decided to conduct a DRIVE - THRU graduation ceremony for two consecutive days. Please take note of the details of the event:

1. **Dates of the Graduation Ceremony:**

Sunday, July 18, 2021, from 9:00 am – 4:00pm

Monday, July 19, 2021, from 9:00 am – 4:00pm

2. **List of Graduands and their Schedule** - Please see the attached list for your date and time to attend the ceremony. We will limit the ceremony time to 15 minutes for each graduate to receive the diploma and to take photos in the place that has been assigned. Please note that it is important to arrive within your specific window of time.
3. **Location** - Ceremony - RAIS Main Auditorium, Building C, 6th Floor
Pickup and Return of Graduation Gowns–Homeroom Classrooms
4. **Number of Family Members Attending the Ceremony** - Due to the current situation and considering the safety of our students, parents and staff, we would like to inform you that only one graduand and four immediate family members will be allowed at the ceremony.



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5. Protocol upon Arrival on School Campus

- a. Every graduand is required to be at the homeroom class 15 minutes before their scheduled time for the ceremony to wear the graduation gown and cap.
- b. The graduand will be escorted from the homeroom class to the auditorium for the ceremony.
- c. After receiving the diploma on the stage, the graduate and the family will proceed to the photo booth for picture taking.
- d. Thereafter, the graduate is required to return the gown in the homeroom class, while the parents return to their vehicle.
- e. We request all graduates and their families to leave the building and the campus right after the ceremony.

6. Safety Protocol on School Campus – We request all families to adhere to the following safety protocol while on campus for the safety of everyone:

- a. If you arrive early, you may choose to wait in the library or in your car.
- b. Please wear your mask and face shield at all times.
- c. Maintain social distancing and avoid handshaking.
- d. Students, family and friends will not be allowed to gather and socialize on school campus.

7. Graduation Photographs – The school photographer will be there to take the pictures of all the graduates. A QR Code will be given to download all the photographs.

If you have any concern, please contact me at mr.anand@rais.ac.th or the homeroom teachers. We will be happy to help you.

Sincerely yours,

Anand Rao Manduri
Head, High School