



August 2, 2021

Dear Parents:

Subject: School Year Opening 2021-2022 for Students of K3

Greetings from RAIS! We pray that you and your families are safe and healthy as we look forward with hope that our current situation will ease soon. We are now ready to open the new school year on **August 16, 2021**, with **online classes** as we want everyone to be safe from the pandemic situation.

The school administration would like to share the following important information for next academic year 2021-2022:

1. School Fees for K3

RAIS cares and understands the difficulties that parents encounter due to the current situation. The school administration has decided to give the following discount on tuition fee and general fees as shown in the table below. This rate will only apply for online learning.

School Year 2021-2022 Online Learning Discount (in THB)			
Semester:	Semester I		Semester II
Quarter:	1 st Quarter (August – October)	2 nd Quarter (October – December)	3 rd – 4 th Quarter (January – June)
Tuition Fee	40,625	40,625	81,250
Discount (20%)	-8,125	<i>Discount will apply if online continues</i>	---
General Fee	13,750	---	13,750
Discount (10%)	-1,375	---	-1,375
LUNCH	Wait for onsite classes to begin		8,000
TOTAL PAYMENT Kindergarten 3	44,875	40,625	101,625

**General fee payment is split into two installments.*

**The above tuition fee and general fee discounts are applicable to the 1st, 2nd, and 3rd child.*

In all other cases, the above tuition discount does not apply, only general fee discount applies.

Parents who have **fully paid** the school fees in advance, the refund will be given **in cash** based on the above discounts. Our finance office will be contacting you.

- 1.1. **Lunch Fee** – Parents who have paid the **lunch fee**, the fee will be **refunded**. The new rate will be calculated based on the number of **onsite classes**. An invoice will be sent when the onsite classes begin. Parents who have not paid the lunch fee, please wait until the onsite classes begin.
- 1.2. **Free After School Help** – The school will provide assistance to help the students during online classes. The school will inform you later a schedule that will indicate special individualized sessions. This after school assistance is **free of charge**.
- 1.3. **Credit Note** – The credit note given for SY 2020-2021 will be utilized for additional discount in **semester 1 only**.
- 1.4. **Invoicewith Discounts** – The school will resend a new invoice with all the discounts and the credit note (discount from SY 2020-2021) via SMS to your phone.

2. Orientation

- 2.1. **Parent Orientation** will take place virtually on the following dates. A Zoom link will be sent to all parents a day before the meeting through SMS.

Grade	Day	Time
K3	17/08/2021	15:00

3. General Information

3.1. Online Schedule

a. K3

Day	Time
Monday - Wednesday	8:45 - 14:25
Thursday - Friday	8:45 - 13:45

- b. **Eye Rest:** Five minutes of eye rest between periods is included in the schedule. Please see the attached sample schedule. (See Attachment 2)
- 3.2. **Online Classes** – All online class sessions will be conducted on Google Classroom and Google Meet. These classes will be recorded and will be posted in the Google Classroom. This will help the students to review the class session.
- 3.3. **Student Attendance** – The teachers will mark attendance every school day for all periods. If your child is unable to attend the classes, please inform the teacher.
- 3.4. **Materials for School** – The school will only require important materials for online classes. Once the onsite classes begin the teachers will send the complete list of materials required for the school year.

3.5. **New Textbooks/Workbooks** – We request you to contact the office to pick up the workbooks from today until August 15, 2021, to be ready for the classes. Please note that the office is not open on Saturdays and public holidays. On Sundays, the office is open from 8:00 am to 12:00 noon.

3.6. **School Gmail Accounts** – We request all students to **change their passwords** due to security reasons.

3.7. Curriculum and Instruction

- a. The school administration will regularly monitor all the online classes to make sure that curriculum and instruction requirements are met.
- b. Please note that the activity subject curriculums and activities will be modified to suit online learning.

3.8. **Student Course Outlines** – The teachers will send the student course outlines through Google Classroom during the first week of school. Please take note of the coverage for each quarter.

3.9. **School Calendar** – The school calendar was sent to all parents; however, it will be reviewed based on the situation and government requirements. Please take note of the attached revised calendar. (See Attachment 3)

3.10. Communication

- a. Regular communication will be done with parents to check on any concerns regarding students' over-all wellbeing.
- b. The Guidance Counselors will attend online classes to assist students with challenges.

4. Contact Information

If you have any inquiries or concerns, you may contact the personnel below:

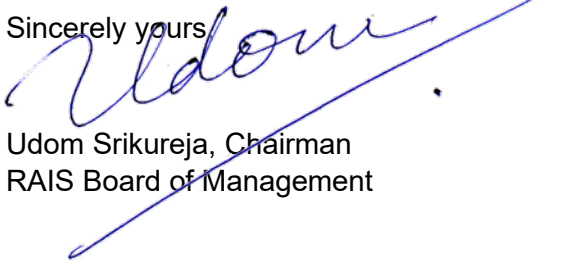
NAME	DEPARTMENT	EMAIL
Mr. Peter Munasinghe	Principal	principal@rais.ac.th
Mrs. Sophia A. Rao	K1-3, Grade 1-5, EFL A	eshead@rais.ac.th
Mrs. Nula Hoihnu Mark	Guidance Department: K1-3, Grade 1-5, EFL A	mrs.nula@rais.ac.th
Mrs. Veverly Lou Mamulang	Guidance Department: Grade 9-12, SEN	mrs.veverly@rais.ac.th
Mr. U.D. Aloysius Mr. Sanny Lou Zamora	Curriculum Department	mr.aloysius@rais.ac.th mr.sanny@rais.ac.th

5. School Updates

- 5.1. **Vaccination** – We are glad to inform you that RAIS faculty, staff, and teachers are COVID-vaccinated, and their second dose is scheduled for August, September, and October.
- 5.2. **School Improvement** – The school administration is always finding ways to improve the facilities to enhance student learning.
- a. **Walkway** – The walkway between building C and D and in front of the cafeteria has been renovated.
 - b. **Music Department**
 - i. **Curriculum & Resources** – The music curriculum has undergone revision to integrate Trinity College London standards. A video of the program will be made available through our school website. The school also purchased music teaching resources that will help achieve the revised curriculum.
 - ii. **Classrooms** – The 5th floor of building D2 has been restructured to provide soundproof music classes.
 - c. **Hi-speed Wi-Fi** – By November 2021, building C will be fully equipped with a Hi-speed wi-fi system.
 - d. **Purchase of Online Resources** – The school is improving its online learning resources and instructional delivery to effect student learning. This school year, interactive online applications are acquired to enhance teaching and learning and improve student's online engagement.
 - e. **Renovation of SEN Facilities** – The 3rd floor of E building was restructured to provide spacious classrooms for SEN students for their learning activities.

RAIS appreciates your kind support and cooperation during the last school year and the summer school. We pray for the students and parents and that the current situation will improve soon. We assure you that our teachers, staff, and administration will work closely with all our students to help them to accomplish the educational goals.

Sincerely yours



Udom Srikureja, Chairman
RAIS Board of Management