



RAMKHAMHAENG ADVENT
INTERNATIONAL SCHOOL

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Bangkapi Bangkok 10240 Thailand



26 October 2021

Dear Parents:

Subject: Onsite Classes Begin November 1, 2021

Greetings from RAIS! We hope that this letter will find you safe and in good health. We are pleased to let our parents and students know that after submitting all the required documents, we have received the **approval** from the **Ministry of Education and Ministry of Public Health** to open on-site learning.

The school administration prioritizes the safety of our students, and we have laid out all procedures and details in the letter dated **October 12, 2021**. Please scan the QR code to revisit this letter.



1. School Operation Hours

Please take note that all learning on-site and online will follow the schedule below.

On-Site Class Begins	November 1, 2021
Monday - Wednesday	7:20 a.m. – 14:45 p.m.
Thursday - Friday	7:20 a.m. – 14:05 p.m.

*Please see the attached sample classroom schedules for **Preschool, Elementary School, Middle School and High School, and EFL**

(Please see attachment #1).

2. Online Class System

The school, in accordance with the School Safety Sandbox Procedures, will continue with online and on-site classes until December 17, 2021.

Students will follow the regular on-site schedule to attend the online classes. **Online students will join the class live on Google Meet/Microsoft Teams/ Zoom.** Once the teachers' instructions to the whole class are explained, the online students will be given tasks to complete. Teachers will also post instructions and assignments in Google Classroom in these events.

For those with the need to have online learning, or for any reason you need to do online learning, please contact your section heads - who will send you further details individually on how that will take place.

In the **event that we face technical challenges**, due to the many variables, we request for parents' patience and understanding as we are shifting to multiple modes of learning. Instructional videos will be prepared and uploaded to Google Classroom in case.

Section heads contact details:

Name	Section	Contact Information
Mrs. Sophia	Preschool, EFL, & Elementary School	eshead@rais.ac.th
Mr. Francis	Middle School & Activity and Support Programs	mr.francis@rais.ac.th
Mr. Anand	High School	mr.anand@rais.ac.th

3. ATK Requirement & Self Declaration Form

In order to have a safe environment, we request all stakeholders to take ATK tests.

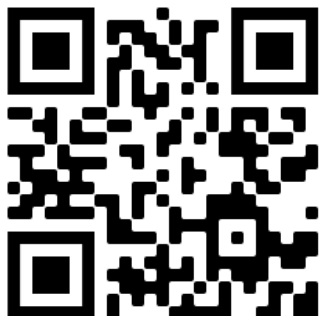
The following are the requirements:

- a. RAIS administration is requiring all **students** and **parents** to submit the ATK (Antigen Test Kit) results on or before the first day of school, through Google Classroom (e.g., School Pass G6 - Mrs. Diana –). This will be sent as an assignment in the Google Classroom before coming back to school.
- b. **RAIS teachers and staff** will submit the ATK test on the **first day of school**, and school will check them weekly when on-site class begins.

- c. A completed **Self-Declaration Form** should also be submitted on the first day of class to the homeroom teacher (**Please see attachment #2**).
- d. **Students** will be randomly checked twice weekly, and the result will have to be uploaded in the Google Classroom.
- **K-G2 – ATK tests will be done with parents/guardian at home.**
(ATK tests will be provided by RAIS, and parents will administer the test at home and upload the results to Google Classroom)
 - **G3-12, EFL – ATK tests will be done on-campus.**
(ATK tests will be provided by RAIS, and students will do them by themselves under the supervision of the nurse and the results will be uploaded to Google Classroom)
- e. **Vaccinated parents are requested to do the ATK test every two weeks** and upload the result through Google Classroom. If the result is positive, please inform the school.
- f. **Parents who are in the process of getting the vaccination and those who have not vaccinated are requested to do the ATK test twice a week and** upload the result through Google Classroom. If the result is positive, please inform the school.
- g. These measures would **change with time based on the government's policy** changes. The school will inform you once the policy is changed.
- h. The school has purchased FDA approved ATK test kits in bulk, and these are available to purchase in the convenience store.
- The price of the ATK nasal swab test kit is 90 Baht.
 - Saliva testing ATK test kit will cost 100 Baht.

***Please scan the QR codes below to watch the instructional videos on how to present your ATK tests to the school.**

English



Thai



4. Thai Save Thai (TST) and Thai Chana

The parents and students will implement the procedures of Thai Save Thai and check in through the Thai Chana app including visitors who visit the school. Please scan the QR code to download Thai Save Thai app.



5. Textbooks

The following is the students' plan to bring textbooks back to school. Please follow this schedule.

	MONDAY November 1	TUESDAY November 2	WEDNESDAY November 3	THURSDAY November 4	FRIDAY November 5
ES	ELA HANDWRITING	MATH THAI	SCIENCE CHINESE	SOCIAL	BIBLE
EFL	READING MATH	LISTENING & SPEAKING	GRAMMAR SCIENCE	WRITING BIBLE	SPELLING
MS	ELA HANDWRITING	MATH THAI	SCIENCE CHINESE	SOCIAL COMPUTER	BIBLE
HS	Homeroom teachers will arrange with their students.				

6. School Safety Sandbox Procedure Videos

Please scan the QR code below to watch the videos detailing RAIS' Safety Sandbox Procedures.

English



Thai



7. Virtual Parent-Teacher Conference

The first quarter report cards are ready, and the teachers are waiting to discuss the same with the parents. Please plan to meet with your child's teachers virtually and discuss about his/her progress.

Following are the dates for the PTC meetings:

November 3 Wednesday **2:40 – 4:00 p.m.**

November 4 Thursday **2:15 – 4:00 p.m.**

November 5 Friday **2:15 – 4:00 p.m.**

Your child's homeroom teacher will communicate through the "Google Form" to get the most convenient time. If any parent is unable to meet the child's homeroom teacher at the above indicated times, please arrange with the teacher a convenient time for you.

The school administration greatly appreciates all your support. We pray that all the students, parents, teachers, and stakeholders remain healthy and safe.

We look forward to meeting all of our students on November 1, 2021.

God bless you.

With kind regards,

RAIS Administration

RAIS CLASS SCHEDULE

Kindergarten

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:00 - 8:15	Greeting Time				
8:15 - 8:30	Flag lineup and Exercises				
8:30 - 9:05					
9:05 - 9:20	SNACK / PLAY TIME				
9:20 - 9:55					
9:55 - 10:30					
10:30 - 11:05					
11:05 - 11:50	<i>L</i>	<i>U</i>	<i>N</i>	<i>C</i>	<i>H</i>
11:50 - 13:15	NAPTIME / SNACK				
13:15 - 13:50					
13:50 - 14:25				13.55 - 14.05 Homeroom School Out at 14:05	
14:25 - 14:40					

G1-6 & EFL

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
7:20 - 7:30	FLAG LINE UP				
7:30 - 7:40	WORSHIP				
7:40 - 8:25					
8:25 - 9:10					
9:10 - 9:25	<i>B</i>	<i>R</i>	<i>E</i>	<i>A</i>	<i>K</i>
9:25 - 10:10					
10:10 - 10:55					
10:55 - 11:40	<i>L</i>	<i>U</i>	<i>N</i>	<i>C</i>	<i>H</i>
11:40 - 12:25					
12:25 - 13:10					
13:10 - 13:55					
13:55 - 14:40				13.55 - 14.05 Homeroom / School Out at 14:05	

G7-9

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
7:20 - 7:30	FLAG LINE UP				
7:30 - 7:40	WORSHIP				
7:40 - 8:25					
8:25 - 9:10					
9:10 - 9:25	<i>B</i>	<i>R</i>	<i>E</i>	<i>A</i>	<i>K</i>
9:25 - 10:10					
10:10 - 10:55					
10:55 - 11:40					
11:40 - 12:25	<i>L</i>	<i>U</i>	<i>N</i>	<i>C</i>	<i>H</i>
12:25 - 13:10					
13:10 - 13:55					
13:55 - 14:40				13.55 - 14.05 Homeroom / School Out at 14:05	

G9-12

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
7:20 - 7:30	FLAG LINE UP				
7:30 - 7:40	WORSHIP				
7:40 - 8:25					
8:25 - 9:10					
9:10 - 9:25	<i>B</i>	<i>R</i>	<i>E</i>	<i>A</i>	<i>K</i>
9:25 - 10:10					
10:10 - 10:55					
10:55 - 11:40					
11:40 - 12:25					
12:25 - 13:10	<i>L</i>	<i>U</i>	<i>N</i>	<i>C</i>	<i>H</i>
13:10 - 13:55					
13:55 - 14:40				13.55 - 14.05 Homeroom / School Out at 14:05	



COVID-19 DECLARATION FORM

Name-Surname	Nickname	Student ID	Grade
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1. SYMPTOMS

Are you experiencing any of the following symptoms with unknown cause?

- fever Yes No
- cough Yes No
- difficulty breathing Yes No
- loss of taste/smell Yes No
- nausea/vomiting/diarrhea Yes No

Does anyone in your household have one or more COVID-19 symptoms? Yes No

2. CLOSE CONTACT / ISOLATION

In the last 14 days, I have not had close contact with any person with, or under investigation for, COVID-19. Yes No

In the last 14 days, I have not been advised to quarantine OR was told not to attend school. Yes No

3. COVID-19 EXPOSURE

Student: I have not tested COVID-19 positive in the last 10 days on ATK. Yes No

Parent: I have not tested COVID-19 positive in the last 10 days on ATK. Yes No

4. THAI-SAVE-THAI (to monitor COVID-19)

Student: I have installed and updated the Thai-Save-Thai app. Yes No

Parent: I have installed and updated the Thai-Save-Thai app. Yes No

5. VACCINE

Student: I am fully vaccinated. Yes No

Parent: I am fully vaccinated. Yes No

Parent/Guardian Full Name

Parent/Guardian Signature

Date

OFFICE USE ONLY

Agree to attend classes Yes No*

*If no, this is the suggestion:

In-person	On the phone
<input type="checkbox"/> transfer to school clinic	<input type="checkbox"/> advise to remain home
<input type="checkbox"/> refer to a doctor / hospital	<input type="checkbox"/> refer to a doctor / hospital
<input type="checkbox"/> send back home	<input type="checkbox"/> advise he/she can come to school

Notes:

SCHOOL CLINIC USE ONLY

- get tested with ATK / PCR
- refer to a doctor / hospital
- send back home
- others (details below)

Notes: