



RAMKHAMHAENG ADVENT
INTERNATIONAL SCHOOL

www.rais.ac.th
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02-370-0316
02-370-0317



1 Soi Ramkhamhaeng 119, Huamark
Bangkapi Bangkok 10240 Thailand



November 15, 2021

Dear Parents of K3 Graduates:

The long wait is almost over. It is only a few more days to graduation! The school administration is very much looking forward to celebrating the success of our graduates, within the city's guidelines and with your safety at the forefront of our plan. We request you to please take note of the details of the graduation exercise.

Graduation Day – November 28, 2021

1. **Location** - RAIS Main Auditorium, Building C, 6th Floor
2. **8:00 am**- Students are requested to wear **Grade 1 regular school uniform with black shoes** and proper hair style (same hair styles for photo shoot) and meet in the dressing room on the 5th floor of Building C for caps and gowns. We request you to drop your children and proceed to the auditorium. **Please see that your child is not late to school on this day.**

If you need help to braid your girl's hair, please come to school early.

3. **8:45 am**- Students line up for the procession.
4. **9:00 to 11:00 am** - Graduation Ceremony
5. **Graduation Pictures** – Our school photographers will take all the pictures and they will be available for you to download online. We will send the QR code to you as soon as the pictures are ready.

Each student will receive a certificate, a teddy bear, and a set of graduation photos.

5. **Returning Caps and Gowns** - Please leave the caps and gowns back to the dressing room on the 5th floor before you take your child home.
6. **Number of Family Members Attending the Ceremony** - Due to the current situation and considering the safety of our students, parents, and staff, we would like to inform you that only one graduand and **six immediate family members** will be allowed to attend the ceremony. Please complete and submit the Google Form by **November 22, 2021** using the link below.



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7. Protocol upon Arrival on School Campus

- a. Upon arrival, all guests must show their ID Card at the registration table before proceeding to the auditorium.
- b. Only one parent is requested to drop off the student in the classroom on the 5th floor of building C.
- c. The graduates will be escorted from the 5th floor classroom to the auditorium for the ceremony.
- d. We request all graduates and their families to leave the building and the campus right after the ceremony.

8. Safety Protocol on School Campus – We request all families to adhere to the following safety protocol for the graduation ceremony. The family members who are attending the graduation ceremony are requested to upload the following in the google classroom (school pass) of your children by **November 26, 2021**:

- a. A proof of vaccination (record) of the family members who are vaccinated.
- b. All students and family members must submit ATK test results valid at least three days before the graduation date.
- c. A completed Self-declaration form for additional family members who have not submitted when the onsite classes began. Please use the QR Code to download the form.
- d. Please wear your face mask at all times.
- e. Maintain social distancing and avoid handshaking.
- f. Students, family, and friends will not be allowed to gather and socialize on school campus.



If you have any concern, please contact me at eshead@rais.ac.th or Ms. Kwan at ms.wilawan@rais.ac.th. We will be happy to help you.

We look forward to meeting you at the Graduation ceremony. Thank you for your unending support.

Sincerely,

Sophia A. Manduri
Head, Preschool